

Advanced course in supervision and case work management (1 day)

Date: 13th May , 9:30am – 4:30pm

18th October, 9.30am – 4.30pm

The Learning Tree

Target group: The course is aimed at experienced practitioners with team-leader responsibilities to supervise the case-work activity of Personal Advisers

Course Aims: The course aims to equip team leaders with sophisticated supervision skills informed by the exploration of professional practice and supported by the forensic analysis of data, to enable PAs to lead more young people into learning.

Learning Objectives:

A. The course will increase the **professional abilities** of PAs to:

- Balance activity within case loads matched to client needs
- Set and manage boundaries appropriate to client and service needs and solutions
- Involve clients in their own assessment and case management
- Move clients towards exiting the case load when activities are complete and goals are met

B. The course will raise PA **case-working skill levels** in the use of CCIS case-work information and systems to:

- The analysis of client vulnerability based on data and case notes
- Client tracking and follow-up
- Progression planning leading to EET outcomes
- Exit planning

C. Will raise Managers skills in data analysis to determine analysis of

- CCIS data to judge if YP are case loaded appropriately
- Follow up/currency activity has taken place according to need
- Case work reflects needs and potential, including EET action planning

Course methodology

The course will be delivered by a course leader supported by two professional inputs:

Objective A will be delivered by training experienced in supervision training.

Objective B & C will be delivered by CCIS staff.