



**Additional Information (Optional):-**

|  |
|--|
| <b>Young person's Current Situation</b><br>(including achievements, educational history, training experience, etc).  |
|  |
| <b>Work already undertaken &amp; reasons for referral to the project</b> (please also indicate what additional support may be required, i.e. literacy, numeracy, ESOL, dyslexia, offending behaviour). |
|  |
| <b>Next Steps: (What they hope to achieve from the project and future goals).</b>  |
|  |
| <b>Other Useful Information.</b>   |
|  |



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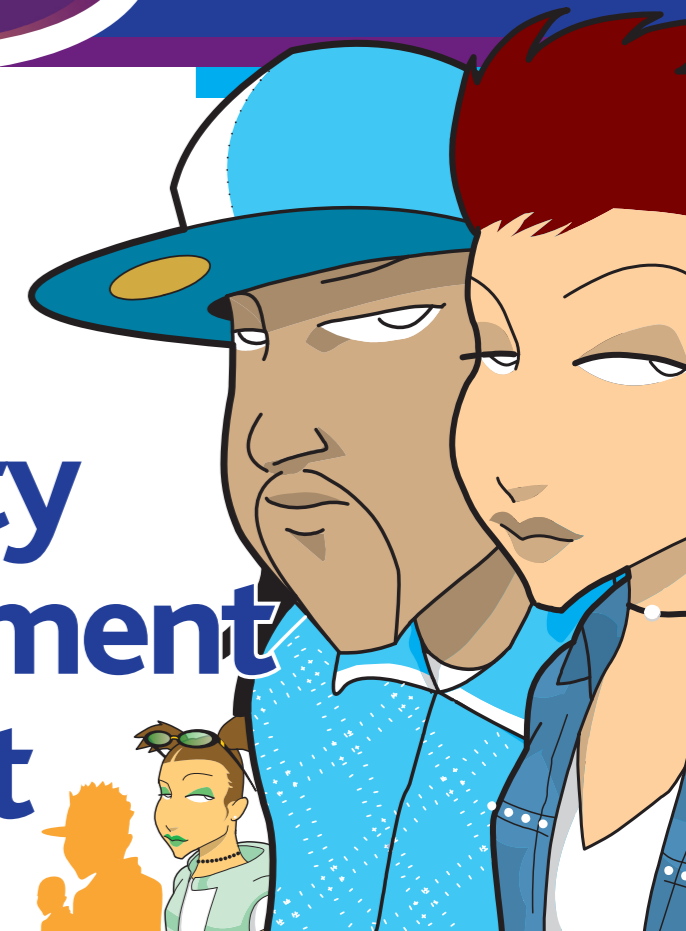
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Local AAP Personal Adviser or Borough Contact details

| Borough              | Name               | E-Mail Address                      | Contact tel.  | Mobile        |
|----------------------|--------------------|-------------------------------------|---------------|---------------|
| Camden               | Majid Abdul        | majid.abdul@camden.gov.uk           | 020 7974 8256 | 07903 582 241 |
| Camden               | Amellia Duguid     | amellia.duguid@camden.gov.uk        | 020 7974 7104 | 07920 296 261 |
| Islington            | Nina Scuffil       | nina.scuffil@islington.gov.uk       | 020 7527 4429 | 07825 098 184 |
| Islington            | Lindsay Watts      | lindsay.watts@islington.gov.uk      | 020 7527 7010 | 07825 098 175 |
| Islington            | Tanya Edwards      | tanya.edwards@islington.gov.uk      | 020 7527 7030 | 07825 098 173 |
| Kensington & Chelsea | Sophie Momodu      | sophie.momodu@rbkc.gov.uk           | 020 7938 8002 | 07875 878 811 |
| Lambeth              | Icelyn Tomlinson   | itomlinson@lambeth.gov.uk           | 020 7926 2154 | 07983 114271  |
| Lambeth              | Rebecca Townesend  | rtownesend@lambeth.gov.uk           | 020 7926 3104 | 07983 115442  |
| Lambeth              | Stevens Chovino    | schovino@lambeth.gov.uk             | 020 7926 2153 | 07983 115426  |
| Southwark            | Des Evans          | des.evans@southwark.gov.uk          | 020 7703 0843 | 07949 286 482 |
| Southwark            | Samuel Kyeremeh    | samuel.kyeremeh@southwark.gov.uk    | 020 7703 6943 | 07949 286 590 |
| Southwark            | Jean-Claude Koutou | jean-claude.koutou@southwark.gov.uk | 020 7703 0843 |               |
| Southwark            | Humphrey Coleman   | humphrey.coleman@southwark.gov.uk   | 020 7703 6741 |               |
| Wandsworth           | Lucie Brooke       | lucie.aap@googlemail.com            | 020 8780 5253 | 07903 652 545 |
| Wandsworth           | Maddy Smith        | happymaddy2003@yahoo.co.uk          | 020 7326 8700 | 07786 690 184 |
| Wandsworth           | Tunde Balogun      | tbalogunaap@yahoo.co.uk             | 020 8682 9457 | 07917 077 890 |
| Westminster          | Angela Clinkett    | aclinkett@westminster.gov.uk        | 0207 266 8263 | 07702 502 098 |
| Westminster          | Kamal Uddin        | kuddin@westminster.gov.uk           | 0207 266 8242 | 07725 938 860 |



# The Activity Agreement Project



**For Personal Advisers and other Professionals working with Young People**



CENTRAL LONDON

Helping young people to access learning & work

# YOUR questions and answers



## Activity Agreement Pilot Project

Central London Connexions (CLC) has been running one of eight national Activity Agreement pilots (AAP) from April 2006 which helps 16 and 17 year-olds who are NEET (Not in Employment, Education or Training) get into EET (Employment, Education or Training).

### How is the project delivered?

Personal Advisers (PAs) in central London deliver the project to over 400 young people each year.

### Who can join the project?

- 16 or 17 year-olds (over compulsory school age) who are NEET.

*N.B.: If the young person is in receipt of benefits please check with the AAP PA for eligibility.*

### How long do they have to be NEET?

- At least 26 weeks
- At least 6 weeks and belong to a **vulnerable group**. These young people should have worked with another professional for at least 5 weeks
- Job Seekers Allowance (JSA) recipients can join immediately

### How does the project help young people?

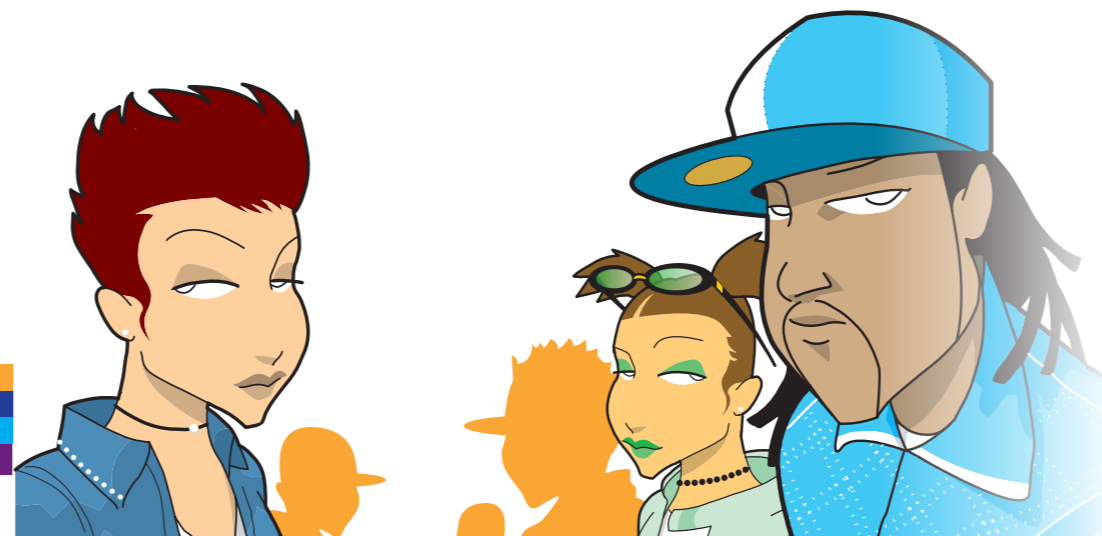
- **One-to-one support** - A personally negotiated contract between the PA and young person, identifying specific steps they should take to move into education, training or employment.
- **Tailor-made activities** - For example, First Aid Training, Job Readiness, Literacy and Numeracy, Work Experience, Retail, Youth Work and much, much more...
- **Weekly allowance of £30 for up to 20 weeks** - In return for proven engagement in the steps and activities agreed in the contract (some benefit restrictions apply)
- **Financial support** - Help with other costs including travel, lunch, courses, enrolment and interview clothes.

### What types of young people belong to a vulnerable group?

- Carers (own child or other person)
- Gypsy, Roma or Traveller
- Homeless
- Looked After / In Care / Care Leavers
- Substance Misusers
- Supervised by Youth Offending Service
- Refugees or Asylum Seekers who have been granted Refugee Status, Indefinite Leave to Remain, or Humanitarian Protection
- Young people who have Learning Difficulties/Disabilities

### How do I find out more or refer a young person?

Please complete the referral form and/or contact your local AAP PA/ borough contact. You can also contact the AAP Manager, Bally Sappal on tel: 020 7938 8089 or [bally.sappal@rbkc.gov.uk](mailto:bally.sappal@rbkc.gov.uk)



## Activity Agreement Project (AAP) Referral Form 2009/10

Instructions: To be completed by referral agency and sent to the local AAP PA.

|                   |      |  |         |
|-------------------|------|--|---------|
| Referring Agency: |      |  |         |
| Name of Referrer: |      |  |         |
| Contact Details:  | Tel: |  | E-mail: |
| Date of Referral: |      |  |         |

### Young person's details:

|                |                               |                                 |               |
|----------------|-------------------------------|---------------------------------|---------------|
| Name:          |                               |                                 |               |
| Date of Birth: |                               |                                 |               |
| Address:       |                               |                                 |               |
| Post code:     |                               |                                 |               |
| Gender:        | <input type="checkbox"/> Male | <input type="checkbox"/> Female | Telephone no: |
| Ethnicity:     |                               |                                 | Mobile no:    |

|   |   |   |
|---|---|---|
| Benefit Status: Is the young person currently in receipt of benefits? | <input type="checkbox"/> Yes                            | <input type="checkbox"/> No                 |
| If yes, please tick as appropriate:                                   | <input type="checkbox"/> Job Seekers Allowance          | <input type="checkbox"/> Income Support     |
| <input type="checkbox"/> Other (Please specify):                      | <input type="checkbox"/> Employment & Support Allowance | <input type="checkbox"/> Incapacity Benefit |

### Other agency involvement (please provide details below):

| Organisation | Name of Worker | Tel No | E-mail |
|--------------|----------------|--------|--------|
|              |                |        |        |
|              |                |        |        |
|              |                |        |        |

### Does the young person form part of any of these groups? Please tick below:

|   |  |                       |  |
|---|--|-----------------------|--|
| Gypsy, Roma or Traveller                  | <input type="checkbox"/> Yes <input type="checkbox"/> No | Single Parent/Carer   | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Learning Difficulties and/or Disabilities | <input type="checkbox"/> Yes <input type="checkbox"/> No | Substance Misuse      | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Care Leaver                               | <input type="checkbox"/> Yes <input type="checkbox"/> No | Homeless              | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Refugee or Asylum Seeker                  | <input type="checkbox"/> Yes <input type="checkbox"/> No | Supervised by YOS/YOT | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 26 weeks NEET                             | <input type="checkbox"/> Yes <input type="checkbox"/> No | Receipt of JSA        | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Other (Please add details):               |  |                       |  |