

Timeline for Year 11 Students 2010/11

SEPTEMBER

Think: what do I really want to get out of this year and am I achieving my full potential?

Find out about the options you can do after leaving year 11.

Read the booklets you'll get from school:

'It's Your Choice'/'Bitesize factsheets'.

Your Connexions careers Personal Adviser (PA) comes into school to **help you with your career plans** - make time to talk to them!

Your Careers Co-ordinator can help you find all the details you need to help plan your next steps and talk to the right people.

OCTOBER

Visit www.mychoicelondon.co.uk to check out courses/apprenticeships that could interest you.

Pick up sixth form/college prospectuses and apprenticeship/training provider information - **apply well before application deadlines.**

Start visiting sixth form/college/apprenticeship providers open evenings/days. Talk to tutors to find out **what's on offer** and what learning there will really be like!

NOVEMBER

Use your predicted grades, interests, learning styles and career plans to help make **your choices** - talk to your subject teachers. Weigh up the pros and cons of the different options.

Talk to your Connexions PA!

Begin applications for courses or apprenticeships.

DECEMBER

Continue finding out about courses/apprenticeships/jobs that interest you!

If you need referees for application forms, ask their permission.

APRIL

Apply for EMA if appropriate (get forms from school or call 0800 121 8989).

Create a revision plan that works for you and stick to it!

Check costs of courses etc and discuss any support you might need with student advisers.

MARCH

Are you clear about your plans for next year? If not speak to your Connexions PA now before places get full.

Find out if you can get an Education Maintenance Allowance (EMA) <http://ema.direct.gov.uk/>.

FEBRUARY

Continue applying for apprenticeships if appropriate - visit www.apprenticeships.org.uk or www.mychoicelondon.co.uk/choicejobs.

If looking for **work after year 11**, start writing speculative letters to employers, talk to your PA and Careers Co-ordinator for help with contacts.

Prepare for course/apprenticeship interviews - these will take place this term onwards.

JANUARY

Review your mock exams/results against your option choices.

Complete sixth form/college applications if you haven't already done so - make sure you have a back up plan.

If applying for jobs make sure your **CV is up to date.**

MAY

Have you received an offer for the option(s) you want after year 11? If you haven't had a response after your interview, **ring up!**

If you don't want to stay in education but aren't ready for work, speak to your PA about courses preparing you for work.

JUNE

If you still have no clear plan for after year 11 speak to your Connexions PA.

Official school leaving date is the last Friday in June, so you can't start full time work or apprenticeships until after then.

JULY

If going to college, check out when you have to **enrol**.
If looking for work, visit your local Connexions centre.

AUGUST

Check your options in light of your results.

Talk to your Connexions PA if you need more help.

Make sure you have your **National Insurance number** once you're 15 years 9 months or ring **0845 915 7006**.

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