

# Timeline for Year 11 Students 2009/10

## SEPTEMBER

**Think:** what do I really want to get out of this year and am I achieving my full potential?

**Find out about the options you can do after leaving year 11.**

Read the booklets you'll get from school:

**'It's Your Choice'/'Bitesize factsheets'**

Your Connexions careers Personal Adviser (PA) comes into school to **help you with your career plans** - make time to talk to them!

Your Careers Co-ordinator can help you find all the details you need to help plan your next steps and talk to the right people.

## OCTOBER

Visit [www.mychoicelondon.co.uk](http://www.mychoicelondon.co.uk) to check out courses/apprenticeships that could interest you.

Pick up sixth form/college prospectuses and apprenticeship/training provider information - **apply well before application deadlines.**

Start visiting sixth form/college/apprenticeship providers open evenings/days. Talk to tutors to find out **what's on offer** and what learning there will really be like!

## NOVEMBER

Use your predicted grades, interests, learning styles and career plans to help make **your choices** - talk to your subject teachers.

Weigh up the pros and cons of the different options.

Talk to your Connexions PA!

**Begin applications for courses or apprenticeships.**

## DECEMBER

**Continue** finding out about courses/apprenticeships/jobs that interest you!

If you need referees for application forms, ask their permission.

## APRIL

**Apply for EMA** if appropriate (get forms from school or call 0800 121 8989).

**Create a revision plan** that works for you and stick to it!

**Check costs** of courses etc and discuss any support you might need with student advisers.

## MARCH

**Are you clear about your plans for next year?** If not speak to your Connexions PA now before places get full.

Find out if you can get an Education Maintenance Allowance (EMA) [www.direct.gov.uk/ema](http://www.direct.gov.uk/ema).

## FEBRUARY

Continue applying for apprenticeships if appropriate - visit [www.apprenticeships.org](http://www.apprenticeships.org).

If looking for **work after year 11**, start writing speculative letters to employers, talk to your PA and Careers Co-ordinator for help with contacts.

Prepare for course/apprenticeship interviews - these will take place this term onwards.

## JANUARY

**Review** your mock exams/results against your option choices.

Complete sixth form/college applications if you haven't already done so - make sure you have a back up plan.

If applying for jobs make sure your **CV is up to date.**

## MAY

**Have you received an offer for the option(s) you want after year 11?** If you haven't had a response after your interview, **ring up!**

If you don't want to stay in education but aren't ready for work, speak to your PA about courses preparing you for work.

## JUNE

If you still have no clear plan for after year 11 speak to your Connexions PA.

**Official school leaving date is the last Friday in June**, so you can't start full time work or apprenticeships until after then.

## JULY

If going to college, check out when you have to **enrol**.

If looking for work, visit your local Connexions centre.

## AUGUST

Check your options in light of your results.

Talk to your Connexions PA if you need more help.

Make sure you have your **National Insurance number** once you're 15 years 9 months or ring **0845 915 7006**.

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