

## LCCIS Bulletin – April 08

### What is LCCIS?

The LCCIS Index is a London-wide web-based system which enables electronic tracking of young people across London boroughs from residence to learning. The data in the Index comes from the 5 Connexions databases in London, sharing an agreed set of information on young people aged 13-19 (and up to 24 with LDD) from each area.

Data will be updated at least daily as changes are made to records on each Connexions database and the LCCIS record will be updated where changes in the young person's activity means a change in the responsibility of the Local Authorities concerned.

### What is available on LCCIS?

The index is web-based and will provide:

Application	Function	Who can access
Look up	PAs can look up individual young people to see if they are known to other Connexions areas in London and find information on their basic details and Activity	Current Connexions staff
Report runner	A standard set of reports showing aggregate data only, including: Reports based on residence NEET & EET comparisons for any selection of boroughs	Current Connexions staff All other partner agencies including Local Authorities
Tracking tools	To enable ad hoc reporting and queries To provide detailed information and analysis Can provide information London-wide or localized to a borough or groups of boroughs	Connexions MI staff  Information can be provided to partner agencies on request

### How can I access it?

Access to the system for partners in each borough and for Connexions staff is controlled by the sub-region Connexions MI Managers; access for other external pan-London agencies such as the GLA is controlled by the Central LCCIS Unit. Access is role based enabling different levels of access to the data depending on role.

Agency	Method of gaining access
Connexions PAs and Managers	Phase 1: Career Vision will provide login and password for current users to the Core plus system. Sub-region Connexions MI Managers will co-ordinate the distribution of logins and passwords  Phase 2: sub-region Connexions MI Managers will provide access on request from local Manager

Partner agencies	Partner agencies should make a request for access to their sub-region Connexions MI Manager
External pan-London agencies	External agencies should make a request for access to the Central LCCIS Unit Manager

### How do I use it?

Training will be organized by the Connexions MI Manager in each sub-region

Who	How	When
Connexions staff	Sub-regional Organized locally by Connexions MI Manager Cascaded training	April – May 08
Partner agencies	Sub-regional Organized locally by Connexions MI Manager	June-July 08

### Security

- Password controls and security levels of access are in line with national standards required by Contact Point as they develop
- The LCCIS system is delivered via a secure https 128/256bit encrypted link. User login requires 2 factor authentication that follows a similar model operated by online banking systems.
- Access to the system is role based and strictly controlled by regional and sub-regional CCIS system managers

### Further Developments

The Index uses the CareerVision product Core Plus as its foundation and once the index is established this will form part of system development. Future developments include:

- **Integration:** The second phase of development will include the integration of the index into the Core plus system giving direct access to PAs and enabling updates to data which will be managed by MI Managers in each area
- **Reporting:** A directory of reports will be developed through discussions and requests between Local Authorities and MI Managers.  
An MI type application will be developed for easy identification of Activities and cohorts

For more information please contact your local Connexions sub-regional MI Manager or [sue.thomas@rbkc.gov.uk](mailto:sue.thomas@rbkc.gov.uk)