

School & College Leaver Vacancies & Apprenticeships 2009

Job Information Sheet

Many employers have already started recruiting young people who will be leaving school or college this summer. All of the vacancies listed below offer formal training programmes leading to nationally recognised qualifications, many as part of an apprenticeship programme.

Apprenticeships offer training to young people who want to learn while working and lead to National Vocational Qualifications (NVQs) at Levels 2 and 3. Those leading to Level 3 qualifications and are called Advanced Apprenticeships. For Advanced Apprenticeships most employers look for applicants to have, or expect to obtain, at least 4 GCSE grades A*-C, usually including English and maths. Some employers ask for A Level (or equivalent) qualifications but also offer training to a higher level. For apprenticeships leading to NVQ Level 2 qualifications some employers do not ask for any specific qualifications but most ask for GCSE grades D and above.

Almost all employers will consider the vocational equivalent of GCSEs or A Levels, such as GNVQ or BTEC qualifications.

For more general information on apprenticeships go to www.apprenticeships.org.uk

Live School & College Leaver Vacancies & Apprenticeships for 2009 (on 1st December 2008)

Young people in Central London can search for job and training opportunities at www.lois.uk.net. For all of the vacancies listed below the employers are recruiting now for this summer, many have closing dates, so apply now. When this information sheet was published the following vacancies were available:

| LOIS Ref | Vacancy | Organisation | Location | Notes |
|---|-------------------------------------|---------------------------|---------------------------------|---|
| Business, Administration & Finance | | | | |
| L19001108 | AAT Trainees | Accountancy | Holborn | 220 UCAS points and 5 GCSE grades A*-C including English and maths |
| L19001131 | Accountancy Apprenticeship | Accountancy Training | Angel, Islington | A good standard of English and maths |
| L19001175 | Business Admin Apprentice | Legal and large companies | Westminster | Must live in the borough of Westminster |
| L19001181 | Headstart Trainees (Apprenticeship) | Local Authority | Kensington | 4 GCSE grades A*-C including English and maths and live in Kensington & Chelsea or surrounding boroughs |
| L19001257 | A Level Trainee Tax Advisor | Tax Advisory Service | Canary Wharf and City of London | 300 UCAS points, maths GCSE grades A*-B and English A*-C |
| L27001565 L27001566 | Business Admin Apprentice | Local Authority | Southwark | 3 GCSE grades A*-D closing date 2/12/08 |

Construction

| | | | | |
|------------------|---------------------------------------|--------------|--|---|
| L19001054 | Trainee Construction Manager | Construction | Camden (and on sites in London and SE) | A Levels (or equivalent) and GCSE A*-C in English |
| L27001563 | Apprentice Dry Liners | Dry Lining | Battersea and sites throughout London | Must pass selection test |
| 11000045 | Construction Apprentice | Construction | Lambeth | Open to Lambeth residents only |
| L7000043 | Steel Fixer/Form Worker/Ground Worker | Construction | Central London | Must pass assessment at Erith College |

In addition to the vacancies above the following construction companies are likely to recruit apprentices next summer:

- **Haden Young** (www.hadenyoung.co.uk/craft.php) have not announced full details of their 2009 apprenticeships yet but last year had opportunities in mechanical engineering, electrical engineering and plumbing. Applicants can register their interest for 2009 apprenticeships online and are likely to need good GCSEs or the equivalent.
- **NG Bailey** (www.ngbailey.co.uk/careers/index.php) have not started recruiting for 2009 yet, but last year had apprenticeships in electrical installation and building services engineering. Applicants needed GCSE maths, English and science at grades A*-C or equivalent.
- **Lovell** (www.lovell.co.uk/content/blogcategory/83/172/) have not started recruiting for 2009 yet, but last year had apprenticeships in bricklaying, carpentry, painting & decorating and maintenance operations. Learning took place on site and in eight one-week residential blocks at a college in Leicestershire. Applicants were expected to have GCSE maths, English and science at grades A*-C. Last year Lovell also had management training opportunities for those with two A Levels at grade C or above or equivalent.
- **Balfour Beatty** (www.balfourbeatty.com/bby/working/apprenticeships/) have not announced details of their 2009 apprenticeships yet. In the past they have had apprenticeships in electrical and mechanical engineering, plumbing, construction trades and highways maintenance. They have also offered traineeships in civil and railway engineering and quantity surveying.

Creative & Media

There are apprenticeships in creative and media, but the number of employers offering them is very limited. If apprenticeship do occur they will be listed. General advice on finding work and getting training in the media industry can be found at www.skillset.org/careers and details of training for potential freelancers can be found at www.ft2.org.uk.

Engineering

| | | | | |
|--|----------------------------------|--------------------------|--|---|
| L19000901 L19000903 L19000904 | Motor Vehicle Service Apprentice | Motor Vehicle Dealership | Marble Arch, Ladbroke Grove & Highgate | 4 GCSE grades A*-C including English, maths and science or equivalent |
| L19000905 L19000906 L19000907 | Motor Vehicle Parts Apprentice | Motor Vehicle Dealership | Marble Arch, Ladbroke Grove & Highgate | 3 GCSE grades A*-D including English, maths and science or equivalent |
| L19000908 L19000909 | Motor Vehicle Parts Apprentice | Motor Vehicle Dealership | Ladbroke Grove & Highgate | 3 GCSE grades A*-D including English, maths and science or equivalent |
| L19001048 | Trainee Estimator (Engineering) | Engineering | Paddington | BTEC ND/NC in engineering subject |
| L19001098 | Fiat UK Apprenticeship | Fiat Dealership | Ladbroke Grove | Reasonable GCSE grades |

| | | | | |
|------------------------|---|---------------------------|---------------------------|---|
| L19001176 | Motorcycle Apprentice | Motor Vehicle Dealership | Marble Arch | 4 GCSE grades A*-C including English, maths and science or equivalent |
| L19001180 | Student Air Traffic Controller | Aviation | Maastricht (Belgium) | A Levels or equivalent |
| L19001227 | Service Technician | Motor Vehicle | Central London | GCSE grades A*-C preferred |
| L19001242 | Engineering Advanced Apprenticeship | Rail Transport | Euston | 4 GCSE grades A*-C including English, maths and science |
| L27001283 L27001285 | Trainee/ Apprentice Gas Engineers | Power Supply | Throughout London | 3 GCSE grades A*-C |
| L27001328 | Trainee Fabricator | Lift Manufacture | Bermondsey | Good general education |
| L18000074 | Vehicle Parts Operative | Car Manufacturer | Throughout London | 3 GCSEs grades A*-C including maths and English |
| L18000077 | Heavy Vehicle Apprenticeship | Trucks | Throughout London | 3 GCSE grades A*-C |
| L18000114 | Apprentice Scheme | Motor Vehicle Engineering | Throughout London | |
| L12000871 | Parts Apprenticeship | Motor Vehicle Dealership | Croydon | 3 GCSE grades A*-D including English and maths |
| L12000883 | Motor Vehicle Apprenticeship | Motor Vehicle Dealership | Croydon | |
| L12001027 | Mercedes-Benz Vehicle Apprenticeship | Motor Vehicle Dealership | Heathrow and Edgware Road | 4 GCSE grades A*-C including English and maths |
| L7000035 | Modern Apprenticeship in Security Systems | Local Authority | Hammersmith | |

In addition to the vacancies above the following construction companies are likely to recruit apprentices next summer:

- **British Gas** (www.britishgasacademy.co.uk) will have apprenticeships for Technical Engineers & Technical Installation Engineers and applicants will need good GCSEs or equivalent and at least a provisional driving licence.
- **Rolls-Royce** (www.rolls-royce.com/careers/uk/apprentices/ama/default.jsp) has Engineering Apprenticeships in Aero Engine, Modeller, Technical Author, Machinist, Mechatronics, Lab Technician & Manufacturing. They have no apprenticeships in London but they will consider applicants who are willing to relocate (they can offer advice about accommodation).
- **British Telecom** (www.bt.com/apprentice) recruited IT, service, exchange and network transmission and power technicians last year and recruitment for 2009 will start in December 2008. Applicants will need good GCSE grades (A Levels for some positions) or equivalent.
- **Network Rail** (www.everydaybrilliance.co.uk) will start accepting applications for the 2009 scheme from December 2008. Apprenticeships will be in track, signals, electrification & plant and telecoms, applicants will need 4 GCSE grades A*-C, including English, maths and science. The first year of training is at a residential training college then trainees are based at a depot near their home.
- **Tube Lines** (www.makeyourmarkonlondon.com/index.html) will begin recruitment for summer 2009 from January and will have apprenticeships for signal, train maintenance, track, workshop/plant, escalator, signal and emergency response unit technicians. Applicants will need a grade C or above in GCSE Maths, English and Science (or equivalent).

Hair & Beauty

- You can find information about training and apply directly to some salons, such as www.toniandguy.co.uk or www.vidalsassoon.co.uk.

Hospitality

| | | | | |
|------------------|-----------------|-------------------|---------------------|--|
| L27001559 | Apprentice Chef | Contract Catering | Elephant and Castle | |
|------------------|-----------------|-------------------|---------------------|--|

In addition to the vacancies above the following hospitality companies are likely to recruit apprentices next summer:

- **Conran Restaurants** (www.conran-restaurants.co.uk) run a Chef Apprenticeship (NVQ Levels 2 & 3). Contact careers@conran-restaurants.co.uk

IT

| | | | | |
|------------------|----------------------------|-------------------|----------------|--|
| L19001263 | Advanced IT Apprenticeship | Training Provider | Holborn | Must pass selection test and have good IT skills |
| L19001264 | IT User Apprenticeship | Training Provider | Holborn | Must pass selection test |
| L27000861 | IT Advanced Apprenticeship | IT | Ladbroke Grove | GCSE grades A*-C in ICT |

Retail

- **Arcadia Group** (www.arcadiagroup.co.uk/careers/schoolleavers/retail.html) have a retail management programme for those with A Levels or the equivalent in stores including Burton, Dorothy Perkins, Evans, Miss Selfridge, Outfit, Topshop, Topman and Wallis

Society, Health & Development

| | | | | |
|------------------|---------------------------|--------------------|--------------|--|
| L19001193 | Child Care Apprenticeship | Nursery School | Cricklewood | |
| L19001194 | Child Care Apprenticeship | Nursery and Creche | Camden | |
| L19001195 | Child Care Apprenticeship | Nursery School | Kentish Town | |
| L19001196 | Child Care Apprenticeship | Nursery and Creche | Kentish Town | |

Sport

| | | | | |
|------------------|----------------------|--------------------------|---|----------------|
| L19001047 | Apprentice Lifeguard | Sport and Leisure Centre | Covent Garden (then placements in Camden and Lambeth) | Strong swimmer |
|------------------|----------------------|--------------------------|---|----------------|

In addition to the vacancies above the following are likely to recruit apprentices next summer:

- **Springboard Islington** (020 7700 0336) offer programmes in Sport and Leisure, Activity Leadership and Sport and Recreation Teaching and Instructing. They also link with Arsenal Football Club's community sports programme to offer a sport and leisure traineeship.
- **Richmond College** (020 8607 8000) runs a Pre-Apprenticeship programme and helps young people to find placements in sports and leisure centres in south and south west London. They will then train young people to achieve Sport and Recreation and Exercise and Fitness levels 2 and 3.

Travel

- **The Travel Training Company** list current apprenticeships all over the country from mainly smaller independent companies, currently have around 20 in Central London and surrounding areas. Go to www.ttctraining.co.uk/ttprecruit.htm for details and to apply.
- Some holiday companies, such as **Thomas Cook** (www.thomascookjobs.co.uk) and **Thomson Holidays** (www.thomson.co.uk/jobs/apprenticeships/thomson-apprenticeships.html) run their own apprenticeship programmes.

Other Employers

- **Armed Forces** - full range of careers at www.armyjobs.mod.uk, www.careers.royalnavy.mod.uk and www.raf.mod.uk/careers.
- **Royal Mail** (www.royalmail.com) have apprenticeship leading to NVQ Level 2 in Mail Services.

To find out more about any of these vacancies either speak to your Personal Adviser or contact the nearest centre listed at the bottom of this page. If you do not live in any of the areas listed below you can find your local Connexions centre at:

www.connexions-direct.com/index.cfm?go=localServices. More detailed information about the sort of jobs that are available for young people in central London can be found at:

www.centrallondonconnexions.org.uk/node/90